



## 2021-2022 DEPENDENT HEAD OF HOUSEHOLD WORKSHEET

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Kent State ID Number

\_\_\_\_\_  
Parent Name

Kent State University is required to review your eligibility to file your federal tax return with a status of Head of Household. The IRS regulations state that in order to be eligible to use the Head of Household status, you must be considered “unmarried” on the last day of the year. To be considered “unmarried”, you must meet ALL of requirements listed below.

Place a check mark in each box that applies to you:

- You file a separate return.
- You paid more than half the cost of keeping up your home for the tax year.
- Your spouse did not live in your home during the last 6 months of the tax year. Your spouse is considered to live in your home even if he or she is temporarily absent due to special circumstances.
- Your home was the main home of your child, stepchild, or eligible foster child for more than half the year.
- You must be able to claim the child as a dependent.
- A “qualifying person” lived with you in the home for more than half the year (except for temporary absences, such as school). However, if the “qualifying person” is your dependent parent, he or she does not have to live with you.

**If you were not eligible to file with a Head of Household status**, you must submit a signed copy of the 1040X Amended IRS Tax Return that shows a change to your filing status and a signed copy of your original IRS Tax Return. You may also send a new IRS Federal Tax Return Transcript that reflects the changes that were made. An IRS Tax Return Transcript can be obtained by visiting [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946. If you think you filed correctly, complete the bottom portion of this form and return it to the One Stop for Student Services.

By signing this application, you hereby affirm that all information reported on this form and any attachment hereto is true, complete, and accurate to the best of your knowledge. You understand that the Student Financial Aid Office at Kent State University will correct the FAFSA application, as necessary, based on the information submitted. You agree that you understand that if you received federal student aid based on incorrect information, you will need to repay it. You may also be required to pay fines and fees. By signing below, you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, (4) will notify your college if you default on a federal student loan and (5) will not receive a Federal Pell Grant from more than one college for the same period of time.

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s Signature

\_\_\_\_\_  
Date

**One Stop for Student Services • Kent State University**

P.O. Box 5190 • Kent, Ohio 44242

330-672-6000 (office) • 330-672-6001 (fax) • [www.kent.edu/onestop](http://www.kent.edu/onestop)

S\_SFA\_VER\_HOHW