

## Parent Information

Email Address: \_\_\_\_\_

Mobile Phone Number: \_\_\_\_\_

Username: \_\_\_\_\_

Password: \_\_\_\_\_

### Challenge Questions and Answers (NOTE: Answers are case sensitive.)

Challenge Question/Answer 1: \_\_\_\_\_

Challenge Question/Answer 2: \_\_\_\_\_

Challenge Question/Answer 3: \_\_\_\_\_

Challenge Question/Answer 4: \_\_\_\_\_

When you set up the required two-step verification, you will be assigned a backup code. Your backup code lets you access your account if you can't use any other two-step verification method. A backup code can only be used once. To generate a new backup code, log into your account at [StudentAid.gov](https://StudentAid.gov), click on Settings > Two Factor Verification > Generate a New Back Up Code.

Write your backup code here: \_\_\_\_\_

**For tips and step-by-step instructions on creating your FSA ID, scan here:**



**Please see other side for important Contributor information.**

### What is a "contributor," and which parent needs an FSA ID?

A contributor is someone who is required to provide information on the FAFSA and who must sign in with their own FSA ID.

Parent contributor(s) (referring to biological or legally adoptive parents) are required to sign into the parent section of the FAFSA with their FSA ID so their information can be linked to the student's FAFSA. Not every parent whose information is required needs to sign in with an FSA ID.

Here's how to determine who needs an FSA ID:

- **If parents are married and filed a joint tax return**, information for both parents will be required but *only* one parent will need to sign in with an FSA ID.
- **If parents are married and filed taxes separately, or if parents live together but aren't married** (this includes if they were never married or if they separated but still live together), information for *both* parents will be required and *both parents* will need to sign in with their own FSA ID.
- **If the parents are divorced, separated, or never married AND don't live in the same household**, the parent who provides the most financial support will be required to provide information on the FAFSA and will need an FSA ID. If that parent is remarried on the day the FAFSA is filed, information for their spouse will also be required and the spouse will need their own FSA ID *unless they filed a joint tax return*. The need to sign in with an FSA ID is determined by marital status at the time the FAFSA is filed and tax filing status for the year income is required on the FAFSA.

HAVE QUESTIONS ABOUT YOUR FSA ID OR FILING THE FAFSA?

Get help from: Financial, Billing & Enrollment Center at (330) 672-6000