

**Kent State University**  
**Student Financial Aid Office**  
**Graduate Permission for Undergraduate Courses**  
**2024-2025 Award Year**  
 (Summer 2024, Fall 2024, Spring 2025)

- Federal regulations governing the Federal Direct Loan and Graduate PLUS Loan Programs require that graduate students taking undergraduate courses must be enrolled at least half-time in courses that can be applied to the graduate program requirements.
- Kent State University graduate students who register for undergraduate courses are required to provide academic approval that the undergraduate course is either required for their graduate study or the undergraduate course applies to the graduate degree.

Student Last Name	First Name	Student Identification Number
Student Email Address	Student Phone Number	

Indicate the term that is being certified on this form: (*only select one*)

Summer 2024

Fall 2024

Spring 2025

**SECTION BELOW TO BE COMPLETED BY THE GRADUATE ADVISOR OR DEAN OF COLLEGE**

Name of graduate degree program student is enrolled in: \_\_\_\_\_

**List all undergraduate courses for the term that will apply towards the graduate degree and include all course details:**

<i>CRN</i>	<i>Course Name</i>	<i>Course #</i>	<i>#Credit Hrs</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total credit hours (graduate and undergraduate) for the term that apply to the graduate degree \_\_\_\_\_

Signature of Advisor or Dean of College \_\_\_\_\_

Date \_\_\_\_\_

Print Name and Title and Department \_\_\_\_\_

Campus Phone \_\_\_\_\_

Email \_\_\_\_\_

Return this form to:

**Financial, Billing and Enrollment Center • Kent State University**  
**University Library 1st Floor • P.O. Box 5190 • Kent, OH**  
**44242-0001**  
 • 330-672-6001 (fax) • [www.kent.edu/fbe-center](http://www.kent.edu/fbe-center)