

**Kent State University**  
**Student Financial Aid Office**  
**Graduate Permission for Undergraduate Courses**  
**2020-2021 Award Year**  
(Summer 2020, Fall 2020, Spring 2021)

Federal regulations governing the Federal Direct Loan and Graduate PLUS Loan Programs require that graduate students taking undergraduate courses must be enrolled at least half-time in courses that can be applied to the graduate program requirements. Kent State University graduate students who register for undergraduate courses are required to provide academic approval that the undergraduate course is either required for their graduate study or the undergraduate course applies to the graduate degree.

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**Student Last Name**                      **First Name**                      **Kent State ID Number**

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Student Email Address

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Student Phone Number

Indicate the term that is being certified on this form: (*only select one*)

Summer 2020

Fall 2020

Spring 2021

**SECTION BELOW TO BE COMPLETED BY THE GRADUATE ADVISOR OR DEAN OF COLLEGE**

Name of graduate degree program \_\_\_\_\_

TOTAL Credit hours enrolled for term \_\_\_\_\_

*(All GR & UG even if they don't apply to GR degree)*

List all undergraduate courses for the term **that will apply towards** the graduate degree and include all course details:

<i>CRN</i>	<i>Course Name</i>	<i>Course #</i>	<i>#Credit Hrs</i>

Credit hours (graduate and undergraduate) for the term **that apply to graduate degree** \_\_\_\_\_

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Signature of Advisor or Dean of College

Date

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Print Name and Title and Department

Campus Phone

Email

Return this form to:

**One Stop for Student Services • Kent State University**  
**University Library 1st Floor • P.O. Box 5190 • Kent, OH 44242-0001**  
**330-672-6000 (office) • 330-672-6001 (fax) • Contact Us Form [www.kent.edu/onestop](http://www.kent.edu/onestop)**