Federal regulations governing the Federal Direct Loan and Graduate PLUS Loan Programs require that graduate students taking undergraduate courses must be enrolled at least half-time in courses that can be applied to the graduate program requirements. Kent State University graduate students who register for undergraduate courses are required to provide academic approval that the undergraduate course is either required for their graduate study or the undergraduate course applies to the graduate degree.

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Student Last Name  First Name  Student Identification Number
_____________________________  _______________________________

Student Email Address  Student Phone Number
_____________________________________________________________________________________

Indicate the term that is being certified on this form:
____ Summer 2017  ____ Fall 2017  ____ Spring 2018

SECTION TO BE COMPLETED BY THE GRADUATE ADVISOR OR DEAN OF COLLEGE

Graduate degree program ___________________________  Credit hours enrolled for term _______

List all undergraduate courses for term ____________________________________________________
_____________________________________________________________________________________

List all undergraduate courses that will apply towards the graduate degree____________________
_____________________________________________________________________________________

Total credit hours (graduate and undergraduate) that apply to graduate degree for the term _______
_____________________________________________________________________________________

_______________________________________________________________  ____________
Signature of Advisor or Dean or College  Date

Print Name and Title or Department  Campus Phone  Email

Return this form to:
Student Financial Aid Office, 103 Schwartz Center, P. O. Box 5190, Kent, OH  44242-0001