



Dear Student,

A review of your academic record indicates that your academic status at the University is Post-Undergraduate or Graduate Non-Degree. Federal student loans are available to Post-Undergraduates and Graduate Non-Degree students who will be enrolled at least half-time (6 hours) in: 1) a second degree program for which the student will receive a second Bachelor's degree 2) an Associate's degree program 3) prerequisite course work required for admission to a graduate program 4) an elementary or secondary teacher certification/licensure program, or 5) an eligible certificate program. In order to be eligible for federal student loans, students must maintain a minimum cumulative 2.0 GPA and complete a minimum of 67% of the total hours attempted each year.

A student with a Bachelor's degree, who is completing course work for a second undergraduate major for which he or she will not receive a second Bachelor's degree, is not eligible for any federal financial aid. Post-Undergraduate and Graduate Non-Degree students completing prerequisites are limited to one year of eligibility for federal student loans.

In order to be considered for a federal loan, submit the Program of Study Form (located on the reverse side of this letter). This form must be completed by an academic advisor from your degree granting college or your regional campus advisor if you are a regional campus student. Students taking pre-requisites for graduate or professional work should contact their Graduate Coordinator for form completion. In addition, if you are seeking aid for the Summer 2009 semester, please complete the Summer Aid Request form at www.sfa.kent.edu. Once this information is received, the Student Financial Aid Office will determine whether your program of study complies with the regulations governing federal student loan programs.

You will not receive a paper letter informing you of the Committee's decision. To view the decision you must: (1) Access Flash Line (2) click on Student Tools (3) click on Financial Aid and (4) click on Financial Aid Status. Please contact our office if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark A. Evans".

Mark A. Evans, Director

2009-2010 Program of Study Form

(Summer 2009, Fall 2009, Spring 2010) For Post-Undergraduate and Graduate Non-Degree Aid Applicants

Student's Name: _____ **Banner Id:** _____
Last First

Address: _____ **Phone:** _____
Street City State Zip

Student's Signature: _____ **Date:** _____
 (Your signature attests that the information on this form is accurate.)

First bachelor degree (BA, BS, BFA): _____ Major: _____ Received at (College/University): _____

List course schedule. Must be enrolled at least half-time (6 hours per semester) and admitted to program pursuing.

Class Schedule (CRN Course Number, Subject and Course)	Circle Term	Number of Credit Hours
	Sum 09 Fal 09 Spr 10	
	Sum 09 Fal 09 Spr 10	
	Sum 09 Fal 09 Spr 10	
	Sum 09 Fal 09 Spr 10	
	Sum 09 Fal 09 Spr 10	
	Sum 09 Fal 09 Spr 10	

Check which program of study courses apply.

<input type="checkbox"/> The courses listed are required for the program for which the student will receive a second bachelor's degree upon completion of all academic requirements. Please list anticipated graduation date.	Degree (BA, BS, etc.): _____ Major: _____ # of hours completed for this degree: _____ Graduation date: _____
<input type="checkbox"/> The courses listed are required for the program for which the student will receive an associate degree upon completion of all academic requirements. Please list anticipated graduation date.	Degree (AA, AS, etc.): _____ Major: _____ # of hours completed for this degree: _____ Graduation date: _____
<input type="checkbox"/> The courses listed are preparatory coursework required for enrollment in a graduate or professional program. Taking courses to raise GPA for program admittances does not qualify a student for federal loans and this form should not be signed. There is a one-year limit of federal financial aid eligibility for required pre-requisites.	Graduate or professional degree program for which these courses are required: _____ If for a program from a university other than Kent State University, submit documentation from that university verifying that these courses are preparatory.
<input type="checkbox"/> The courses listed are required for an elementary or secondary teaching certification/licensure or re-certification/licensure program. Administrative or pupil/personnel licensure programs are not eligible licensure areas.	Area of teacher certification pursuing or renewing: _____
<input type="checkbox"/> The courses listed are required for a C coded certificate program. Eligibility is based on the certificate code.	List Certificate Code Number: _____ # of hours completed for certificate: _____

Academic Advisor's Signature: _____ Phone #: _____

Print Academic Advisor's Name and Title: _____ Department: _____