



End of Semester Learning Agreement

Name: _____ Host University: _____

Kent State ID#: _____ Term: _____

At the end of the semester (up to the last 30 days), please complete the form below:

- List the names of the courses you are taking and the number of credits each course is worth
- Your professor **MUST** sign to confirm your attendance in that course
- Have your International Office Advisor/Exchange Program Coordinator sign the bottom of the form to verify your enrollment status

If the courses listed below do not match your Transfer Course Planning Form (TCP), it is *your responsibility* to contact your Academic Advisor and the appropriate department(s) to acquire transfer approval for the course(s) listed on this document but not on your TCP. *Failure to have a matching TCP can result in a financial aid hold or removal of funds. This form is due to within the last 30 days of the semester.*

In order to expedite the processing of your documents sent to the One Stop, we encourage you to fax (330-672-6001) or submit documents via the 'Contact Us' form on the One Stop website www.kent.edu/onestop.

Course Number	Course Title	Credit Hours	Method of Instruction (Online/In-Person/Hybrid)	Professor's/Instructor's Signature

I, the host Coordinator, can confirm the student's attendance in the courses listed above through the end of the term.

Host Coordinator/International Office Staff Name

Host Coordinator Signature

Host Coordinator Email

Host Coordinator Phone

Date