



## End of Semester Learning Agreement

Name: \_\_\_\_\_ Host University: \_\_\_\_\_

Kent State ID#: \_\_\_\_\_ Term: \_\_\_\_\_

At the end of the semester (up to the last 30 days), please complete the form below:

- List the names of the courses you are taking and the number of credits each course is worth
- Your professor **MUST** sign to confirm your attendance in that course
- Have your International Office Advisor/Exchange Program Coordinator sign the bottom of the form to verify your enrollment status

If the courses listed below do not match your Transfer Course Planning Form (TCP), it is *your responsibility* to contact your Academic Advisor and the appropriate department(s) to acquire transfer approval for the course(s) listed on this document but not on your TCP. *Failure to have a matching TCP can result in a financial aid hold or removal of funds. This form is due to within the last 30 days of the semester.* You do not need to complete this form if you are not using any financial aid or scholarships.

*In order to expedite the processing of your documents sent to the One Stop, we encourage you to fax (330-672-6001) or submit documents via the 'Contact Us' form on the One Stop website [www.kent.edu/onestop](http://www.kent.edu/onestop).*

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| Course Number | Course Title | Credit Hours | Method of Instruction (Online/In-Person/Hybrid) | Professor's/Instructor's Signature |
|---------------|--------------|--------------|-------------------------------------------------|------------------------------------|
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I, the Host Coordinator, can confirm the student's attendance in the courses listed above through the end of the term.

\_\_\_\_\_  
Host Coordinator/International Office Staff Name

\_\_\_\_\_  
Host Coordinator Signature

\_\_\_\_\_  
Host Coordinator Email

\_\_\_\_\_  
Host Coordinator Phone

\_\_\_\_\_  
Date